

Audit and Finance Sub Committee Meeting  
Thursday, December 16, 2021  
4:00 p.m.  
Board Room

Present:	Janine Fodor – ZOOM Aaron Wolfe Vicki Zaleski-Irizarry	Mary Hirsch-Schena – ZOOM (at 4:10) Jenny Bilotta Paul Hessney (at 4:15)
Observer:	Andrew Caya Ira Katzenstein - ZOOM	Julio Fuentes – ZOOM

#### OESPA MOA – wage adjustments due to minimum wage increase

- Jenny noted the minimum wage will increase to \$13.20 on 1/1/22
- Probationary hourly wage for a Food Service Helper is \$13.15
- Effective 1/1/22 the hourly wage will increase to \$13.25 for the 2021-2022 school year
- OESPA supports the agreement; will be placed on January 25<sup>th</sup> BOE agenda for approval

#### Café P/L

- Jenny noted the meal program is doing well
- Increase in salary expenditures due to the increase in hours for some Food Service Helpers
- Cost of food and supplies increasing due to the supply chain issues and having to purchase items from different vendors
- Received Emergency Operational Funding – will be able to use funding if meals need to be delivered during a remote learning period
- Undergoing an extensive Admin Review; required documentation submitted today which may result in a site visit; need to update the district's Wellness Policy by the end of June; will place on the next Operations Committee agenda

#### General Fund Cash Flow

- Jenny noted the cash flow through November is typical for this time of year; received the state aid output report
- Jenny reviewed the State Aid Reconciliation report (budgeted versus actual revenue received)

#### CRRSA Budget Status

- Jenny reviewed the CRRSA-ESSER 2 Funding report (budget versus actual expenditures)
- To date, \$850,959.53 spend; total funding is \$2.88 million has to be spent by September 2023
- Jenny Bilotta and Jen Mahar meet on a regular basis; will begin working on summer programs in March

- In the event there is left over money from the 21-22 school year, it can be transferred to the 2022-2023 school year via transfer request

#### 22-23 Budget

- Jenny reviewed the budget development
- Discussed debt service and material and supplies; health insurance premium increase; foundation aid and expense drive aids
- Bus purchase - \$150,000; increase reserve for future purchases of school vehicles; voter referendum in May
- Budget for inflation
- Jenny will continue to work on salaries, contracts, etc.

Meeting adjourned at approximately 5:00 pm.

Next Meeting: Thursday, January 20, 2022, at 4:00 pm